



ICA Scholarship Fund

Sponsored by the Insulation Contractors Association of New York

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2024 Application and Rules

The Scholarship Fund

In 2020, the Insulation Contractors Association of NYC (“ICA”) created a college/university/trade school scholarship fund to enhance educational opportunities for the children and grandchildren of members of International Association of Heat and Frost Insulators and Allied Workers Local No. 12 (“Local 12”). The fund was named the ICA Scholarship Fund (the “Scholarship Fund” or the “Fund”). In 2024, the scholarship was expanded to include the children and grandchildren of current ICA members, and the children and grandchildren of an employee of an ICA member in good standing.

The Scholarship Awards

There will be three (3) scholarship awards in the amount of \$5,000 each. Recipients of the awards may attend any accredited two or four-year college, university, or approved trade school.

The deadline for submission of scholarship applications is 11:59pm on June 7, 2024. The Committee will evaluate applications between June 14, 2024 and June 28, 2024. The following criteria shall be utilized in making each award: academic achievements/awards, leadership/work experience, the application essay, letters of recommendation, personal interviews, and overall character.

In the event that the Committee is presented with several well-deserving applicants, it may request to meet with those applicants for a personal interview. The Committee shall announce its selection of scholarship winners on or about July 15, 2024.

Eligibility

To be eligible for the scholarship award, applicants must (1) have already enrolled in a college, university or trade school; (2) be in good standing at their college, university, or trade school; (3) have maintained a scholastic average of at least a C (or its equivalent) for the previous year of academic course of study preceding the date of application; (4) be the child or grandchild (whether adopted or natural) of a Local 12 member who has been a member in good standing of Local 12 for a minimum of one (1) year preceding the application date; (5) be the child or grandchild (whether adopted or natural) of a current ICA member in good standing or the child or grandchild (whether natural or adopted) of an employee who has been employed for at least a year by a current ICA member.



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The Scholarship Committee

The Scholarship Committee shall consist of 3 representatives from member companies of the ICA. Each member of the Selection Committee shall be granted one vote towards the selection process.

Upon determining the award winner(s), the Committee shall notify the ICA Board of Directors of its decision. The Chairman of the Committee shall then notify the award winner(s) of their award.

The Committee and the ICA Board of Directors each retain the right to reject any and all award applicants. The Committee also retains the right to annually determine the number of scholarships that shall be awarded.

Payment of Scholarship Awards

Each scholarship award will become effective when the student is enrolled in the college, university, or trade school to which he or she has been admitted. Upon completion of a signed letter from the applicant stating that the award will be used for tuition in the upcoming academic school year, and presentation to the Fund of proof of enrollment, awards shall be paid directly to scholarship recipients. *No scholarships shall be awarded until each winner has submitted a W-9 form.*

With respect to the Scholarship Award, if the scholarship recipient's parent does not remain in the employ of Local 12 or the ICA through which the scholarship award was originally received, the Committee shall have the discretion to continue or discontinue the scholarship recipient's award.

Application Procedure

Application packets must be emailed (as PDF files and not screenshots) to the Insulation Contractors Association of New York City at info@icanyc.org no later than 11:59pm **June 7, 2024**.

Your application packet **MUST** contain the following. *Note that previously submitted essays or letters of recommendation will NOT be accepted.*

- 1) A letter of application from the applicant addressed to the Scholarship Committee;
- 2) Two (2) letters of recommendation (preferably on official letterhead), signed and in writing attesting to the applicant's scholastic ability, character, and worthiness to receive an award from the Fund.
- 3) Transcript of scholastic record for the preceding academic year;
- 4) An essay, not to exceed 500 words, discussing any topic that will enhance an assessment of your application, including the reason(s) for which you seek this scholarship, your interest in pursuing a career of your choice, and/or any special life circumstances;
- 5) Completed Application Form attached hereto; and
- 6) List of accomplishments, activities, leadership positions, and awards.



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2024 ICA SCHOLARSHIP FUND

APPLICATION FOR SCHOLARSHIP

(Please type or print neatly)

APPLICANT'S NAME DATE OF BIRTH

ADDRESS Street Apt# City State Zip Code
() _____

TELEPHONE NUMBER EMAIL ADDRESS
() _____

CELLPHONE NUMBER

COLLEGE/UNIVERSITY/TRADE SCHOOL CURRENTLY ATTENDING GRADUATION DATE (EXPECTED)

ADDRESS Street City State Zip Code

PARENTS NAMES: _____

ANNUAL HOUSEHOLD INCOME FROM ALL SOURCES: \$ _____
(For ICA purposes only - information will be kept confidential even from the Committee)

AMOUNT OF OTHER SCHOLARSHIPS AND AID (OTHER THAN LOANS) YOU EXPECT TO RECEIVE FROM ANY SOURCE: \$ _____

(1) Please list all major student activities in which you have engaged (and offices held, if any) while attending college/university/trade school: _____

(2) Please list any honors or award that you have received: _____

(3) Grade Point Average: _____ Approximate Class Rank (if known): _____

(4) What major(s) do you plan to pursue? _____

Applicant's Signature: _____ Date: _____

The ICA Scholarship Award is an equal opportunity not-for-profit scholarship fund. The decision to grant an award will not be based on any characteristic protected by law, including race, color, age, religion, national origin, disability, sexual orientation, or citizenship status.